

UNIVERSITY LIBRARIES ACTION PLAN: 2018– 2019

Advancing University Research

Goal 1

Provide scholarly collections and services needed for cross-disciplinary research by undergraduate, graduate, and faculty researchers.

Objective 2

Promote awareness of University priorities and strategic directions, including expansion of services for STEM fields by developing a multi-campus

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of June 30, 2019	Status as of 6/30/19
Develop sister program with Global Programs	7/2018 - 6/2019	* List of collaborative activities and goals * Assessment plan	Chris Avery	Mark Mattson	Ben Goldman	Enhancing Global Engagement	We continue to make progress on increasing engagement between PSU Libraries and sister libraries through exploring areas of common interest. We are also continuing to work with the Office for Global Programs on assessment methods for international partnerships at PSU. The global partnerships intern position started last year was extremely successful and a new intern has been hired for the 2019-2020 academic year. A highlight since the last update is the implementation of a Sister Libraries Travel Grant program available to PSU Libraries faculty and staff to spur interest and engagement in the partnerships. Two awards have been distributed for the 2019-2020 fiscal year. We are also exploring the possibility of adding a new partner to the portfolio this fall with the potential inclusion of the University of Auckland in New Zealand.	In Process
Promote diversity in coding	7/2018 - 6/2019	* Workshops and Events * Activities based on recommendation of graduate assistant and Bednar intern	Diane Zabel	Carmen Cole	Joslenne Pena Kathyleen O'Leary	Engaging our Students Fostering and Embracing a Diverse World Transforming Education	<ul style="list-style-type: none"> Revised original workshop curriculum to encourage more collaboration amongst workshop participants (Spring 2019) Provided a total of 14 coding workshop sessions for University Park affiliates (Spring 2019) Completed second round of IRB-approved, mixed-methods assessment (Spring 2019) Presented on pedagogical methods, workshop logistics, and preliminary research findings 7 times in different formats (Fall 18/Spring 19) Planning 19/20 academic year workshops, retooling CfH website, and compiling first year of research (Summer 19) 	In Process

Goal 2

Maximize the array of research materials available to the Penn State community by broadening the concept of what constitutes “collecting” and by promoting new forms of scholarly communication.

Objective 2

Work toward coordination of collection strengths with peer institutions to create a sustainable set of information resources for the country.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of June 30, 2019	Status as of 6/30/19
Investigate a shared collection vision for CCL's	7/2018 - 6/2019	* Review of options related to implementation of a shared collection approval plan for the CCL's * Recommendation for collection storage and retrieval at the CCL's	Chris Avery	Jennie Knies	Matt Wayman Julia Proctor Barbara Eshbach Jen Jarson Russ Hall	Transforming Education	Report submitted to Chris Avery and Karen Estlund, Fall 2018. Made several recommendations although most were minor and status quo. Group reformed in January 2019 to answer several additional questions. Report will be complete by March 2019	Substantially Completed
Promote "Penn State Open" through targeted outreach activities in support of open publishing, open access, open data, open educational resources, and open source	2/2018 - 01/2019	* Recommendations for tangible supporting materials for train the trainer * Communication plan with subject liaisons and campus librarians * Outcome goals for subject liaisons and campus librarians * OA Week plan	Karen Estlund	Allyson Laird	Brandy Karl Amanda Larson Tom Reinsfelder	Transforming Education Advance the Frontiers of Knowledge	Final report was submitted to Karen Estlund in January, 2019. The group met its charge by holding Open Access Week 2018 and creating the OA Liaison Program to support the campuses and all areas of UP. We provided several recommendations, including that the group continue, though not as an official task force, but as a working group. We also suggested holding Open Access Week again in 2019, building on what we learned. Finally, we suggested that we continue the OA Liaison Program, rebranding it as Open Liaisons and combining it with the OER Liaison Program to better support the campuses and all areas of UP.	Operationalized

Discovery, Access, and Preservation

Goal 1

Simplify finding and access to collections and other information sources.

Objective 1

Describe and digitize unique collections and at-risk formats such as audio and video.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of June 30, 2019	Status as of 6/30/19
Implement the expansion of the faculty office delivery of library materials program where appropriate	8/2018 - 6/2019	* Implementation of accepted recommendations of 2016-17 Action Item team * Implementation of assessment plan	Ann Snowman	Meg Massey	Kelly Riley Fay Youngmark	Organizational Processes	Soft roll out expected fall 2019.	In Process

Objective 2

Improve user experience on all devices, with special attention to those with disabilities.

Partner with offices of disability services and accessibility to redesign and optimize services	7/2018 - 6/2019	* Revised service and staffing plan for disability services in libraries at UP and CCLs in partnership with TLT and campus services * Recommendations for tools that can be provided ubiquitously on lab computers * Promotion plan * Assessment plan	Ann Snowman	Ann Snowman		Embracing a Diverse World Infrastructure and Support Transforming Education	Erin Ellis, consultant, held a 2-day workshop for principals and stakeholders in February 2019. Her report was submitted in March and principal partners talked with her in May. Next step will be to articulate a clear problem statement; outline risks, legal reasons, demonstrate how PSU can be a leader, a model.	In Process
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Goal 2

Improve access for future generations through stewardship of collections and resources.

Objective 1

Develop and implement a program of preservation and curation of digital resources.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of June 30, 2019	Status as of 6/30/19
Implement conservation lab	7/2017 - 6/2019	* Implementation of accepted recommendations of 2016-17 Action Item team * Implementation of assessment plan	Kimlyn Patishnock	Sue Kellerman	Science Park Library Annex Group	Infrastructure and Support	Renovations of the space completed in August 2018 and Bindery staff moved to Centre in September. Tools, equipment, furniture, supplies, etc. were moved into place by the end of calendar year 2018. Space and all preservation and conservation operations are now fully established. Will await new head of SCL to discuss and refine the rare book workflow and processes to/from SCL to the Centre. Open House events are set for April 23 (for library staff) and April 24 for donors, friends, colleagues, etc.	Operationalized

Coordinate collection development, preservation, and management to support an increasingly decentralized collection.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of June 30, 2019	Status as of 6/30/19
Review allocation process and make recommendations	1/2016 - 6/2019	* Review of allocations process for simplification and up-to-date alignment with community strengths and needs * Revision of collection development reporting process * Assessment of floating collection development and recommendations	Karen Estlund [AD for Research]	Julia Proctor	Steve Borrelli Nan Butkovich Matt Cizek Ana Enriquez Manuel Ostos Roxanne Peck	Organizational Processes	The team has completed gathering and analyzing information and has begun the final report.	In Process
Develop intuitive processes for acquiring and making accessible digital objects from collection development activities	6/2018 - 6/2019	* Processes for digital collection development through acquisitions * Recommended access mechanisms * List of resources needed * Recommended questions to consider during collection development	Karen Estlund [AD for Research]	Brandy Karl [formerly Roxanne Peck]	Elise Gowen Linda Klimczyk Lauren Reiter John Russell Lori Snyder	Organizational Processes Infrastructure and Support	The team has completed the first iteration of the order request form for digital objects, a visual representation (flowchart) of the initial workflow, and begun the report. Strategic position request drafted and submitted to Admin team.	In Process

Teaching and Learning

Goal 1

Expand our role as a partner in online and resident education to support engaged, critical, and informed learners.

Objective 1

Strengthen partnerships with teaching faculty, instructional designers, and others to integrate library instruction and critical thinking competencies

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of June 30, 2019	Status as of 6/30/19
Implement plan to integrate information literacy into newly revised general education	7/2017 - 6/2019	* Implementation of accepted recommendations of 2016-17 Action Item team * Implementation of assessment plan	Karen Estlund [AD for T&L]	Rebecca Waltz	Torrie Raish Erin Burns Stephanie Diaz Kristin Green	Transforming Education	During Spring 2019, the Library Learning Services team utilized the outcomes and workflow designed by the 2017-18 action team in order to review key curricular partners, curricular integrations, and assessments as part of our Instruction ReBoot. Our final report summarizing the findings from the Instruction ReBoot and plan for the way forward will be completed by mid-August. We view this as an example of how LLS can incubate new methods and processes before working with the Instruction Steering Committee to roll them out broadly. In particular, we hope to be able to incubate, and	In Process

Teaching and Learning

Objective 1 - Continued

Strengthen partnerships with teaching faculty, instructional designers, and others to integrate library instruction and critical thinking competencies

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of June 30, 2019	Status as of 6/30/19
Partner with Invent Penn State by participating in the entrepreneurial programming and ecosystem	7/2017 - 6/2019	<ul style="list-style-type: none"> * Implementation of accepted recommendations of 2016-17 Action Item team * Develop assessment plan 	Diane Zabel	Cheryl McCallips	John Meier Emily Mross Angela Davis Lori Lysiak Val Lynn	Driving Digital Innovation	This spring, members of the IPS-UL team participated in Startup week activities on several campuses. Two members attended the annual Patents & Trademarks training. We have continued to support entrepreneurship faculty, students and entrepreneurs through classroom instruction, email and in-person consultations. The UL has hired a Business and Entrepreneurship Librarian who will begin working in early August. The Lion's DEN proposal was not funded. As a result, we will re-assess the modules that were being developed for a potential online entrepreneurship MOOCs style class.	In Process
Develop a plan for resources and services that supplement other University financial education efforts	7/2018-6/2019	<ul style="list-style-type: none"> * Will take a holistic view of financial literacy to encompass connections to health literacy, information literacy, student engagement, and entrepreneurship. * Complete OER in development (such as DIY budgeting website and digital badges) and explore curation of additional OER content. * Expand and promote collections through book displays and workshops. * Expand offerings to Alumni Library. * Develop assessment plan. * Develop a plan for sustaining financial literacy programs and services. 	Diane Zabel	Lauren Reiter	Anne Behler Hailey Fargo Kat Phillips	Transforming Education Engaging our Students	<p>The team developed the following recommendations for sustaining financial literacy programs and services: 1) Form a committee composed of library faculty, staff, and student employees to continue offering Informed Consumer programs in subsequent academic years</p> <p>2) Continue providing access to financial information resources for current affiliates and alumni when possible. More details are provided in the final report.</p>	Operationalized
Extend embedded librarianship program with World Campus	11/2018-11/2019	<ul style="list-style-type: none"> * Formalize process for contributing to the information literacy repository in Canvas * Create recognition of the group for others internal and external to the library * Explore and develop solutions to issues with creating media and other content for the courses without relying on the colleges to make our media accessible for us * Conduct curriculum mapping similar to what the General Education group has done and identify areas for growth * Understand the perspectives of people who have positive, neutral, and negative reservations towards this type of librarianship in order to increase the effectiveness of our communication * Invite an external speaker with the help of the invited speakers committee and plan a day for embedded librarians and faculty to come together and work on their courses * Standardize out individual assessments and semester reports and contribute to the instruction steering committee 	Rebecca Waltz	Torrie Raish	Jeff Knapp Lori Lysiak Kat Phillips Emily Mross Stephen Woods Rachel Perry	Transforming Education Engaging our Students	The embedded librarian strategic team has met two times since our last update in March 2019. In these meetings we have focused on establishing a timeline for plan completion and provided updates on each of our subgroups and our plans for the future of the group. Each of the subgroups has been updating our Box folder with their work and accomplishments. As an example, the librarian subgroup has been charged with working on embedded librarian initiatives related to librarians. As a result of this work they have determined the need for a helpful FAQ to librarians who might just be getting started in embedded librarianship. We have determined what needs to be included in our final report in November and had a discussion around why this work was charged through a strategic action team rather than an established library group such as CIA or the ISC.	In Process

Teaching and Learning

Goal 2

Develop active and immersive learning environments that support and facilitate learning in all disciplines.

Objective 1

Explore emerging educational technologies to enhance learning.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of June 30, 2019	Status as of 6/30/19
Implement plan to advance the Penn State OER initiative work	11/2017 - 6/2019	* Implementation of accepted recommendations of 2016-17 Action Item team * Implementation of assessment plan	Rebecca Waltz	Amanda Larson	Corey Wetherington Torrie Raish Chris Holobar Emily Mross Christina Riehman-Murphy	Transforming Education	Group met to discuss a potential project from the Open and Affordable Educational Resources Working group to create faculty guidance for reporting OER as part of the tenure process, decided this would be better handled in an OAER subgroup, added new member to the group, will be looking at how this group can be the internal coordinating and communication group for OER in the library. Identifying projects that can be templated across the commonwealth.	In Process
Assessment of new service plan for Pattee / Paterno	5/2107 - 6/2019	* initiative assessment Plan * Provide recommendations based on assessment	Karen Estlund	Joe Fennewald / Karen Estlund	Stakeholders	Engaging Our Students	* Program Plans for all Collection Centers created * Coordinated with EIT and Search Bar partners on user-focused service design and will integrating Writing Center in 19/20	In Process
Optimize virtual reference services	9/2018 - 8/2019	* Assess widely used Ask A Librarian service * Convey the impact of the virtual reference service and articulate its place in the wider reference environment * Define resources needed to expand successful service and optimize support * Included VRS stakeholders in your assessment and explain how they were included	Ann Snowman	Ellysa Cahoy	Carmen Gass Janet Hughes Meg Massey Tom Reinsfelder Tara Murphy Claire Salvati	Engaging Our Students Infrastructure and Support	Feedback from stakeholder groups across the Libraries was integrated into draft report. Final report containing recommendations was sent to Karen Estlund, Ann Snowman, Chris Avery, and Diane Zabel on April 23, 2019. Initial next steps underway to plan training and review use of Desktracker/LibChat for data collection. Reference Community of Practice (focused on building training and collaboration) will launch in July, 2019. Staffing and hours still to be addressed.	Substantially Completed

Objective 2

Partner with academic departments to develop physical and virtual spaces related to curricular and research needs.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of June 30, 2019	Status as of 6/30/19
Support construction in Pattee/Paterno complex in support of Libraries 2020	1/2016 - 6/2019	* Implementation of space plans for Phase 7 project. Communication *	Kimlyn Patishnock	Rick Riccardo	Library Space Planning Committee	Transforming Education	Phase 7 "Libraries 2020" is quickly moving towards completion. The Contractor (Alexander Construction) has established the "turn-over date" to the Library as August 18, 2019. This includes the Exterior Terrace, 2nd floor infill and 3rd floor infill. Furniture delivery and installation has also begun for all spaces.	In Process
Design Immersive Lab and Services in Pattee Library for University-wide collaboration, including networking with Commonwealth Campuses	4/2018 - 6/2019	* Define equipment and technology needed * Work on layout with WTW and Libraries 2020 team * Create impact report for Provost Jones * Design marketing and development materials for fundraising * Coordinate with faculty team from across university	Karen Estlund	Karen Estlund Jennifer Sparrow	Various ad hoc groups as needed for space and equipment planning	Driving Digital Innovation Engaging our Students	* Layout and A/V solidified and funded * LibCal selected for scheduling spaces * Staffing needs determined by Libraries, TLT, and Center for Immersive Experiences	In Process
Investigate how libraries can partner with Sustainability Institute for libraries as a living lab	2/2019 - 6/2019	* Coordinate with Sustainability Institute on Research Priorities for Living Lab experiments * Create list of facilities and opportunities in spaces for living lab	Karen Estlund	Linda Musser	TBD	Stewarding Our Planet's Resources	* Sustainability Council Charter drafted * Call for members of Sustainability Council to go out late summer 2019	In Process