

UNIVERSITY LIBRARIES ACTION PLAN: 2018– 2019

Advancing University Research

Goal 1

Provide scholarly collections and services needed for cross-disciplinary research by undergraduate, graduate, and faculty researchers.

Objective 2

Promote awareness of University priorities and strategic directions, including expansion of services for STEM fields by developing a multi-campus

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of March 1, 2019	Status as of 3/1/19
Develop sister program with Global Programs	7/2018 - 6/2019	* List of collaborative activities and goals * Assessment plan	Chris Avery	Mark Mattson	Ben Goldman	Enhancing Global Engagement	We have had several visits between PSU Libraries and our international partners and additional visits are currently in planning. Multiple areas of common interest are being explored in small groups with many of the partners and some of these discussions have resulted in shared projects. Of note, the prospect of special ILL agreements with our international partners has begun to be explored with several partners. Further, the Libraries have become a recognized strategic partner within the university in the establishment of the larger institution-to-institution partnership and has been included in many leadership forums and committees. The Libraries received a renewal of the Global Programs Strategic Initiative funding as well. Global Programs is just beginning to work towards assessment of GEN partnerships and the Libraries Head of Assessment and Global Partnerships and Outreach Librarian met with the new assessment coordinator to discuss aligning assessment strategies to the larger partnership goals.	In Process
Promote diversity in coding	7/2018 - 6/2019	* Workshops and Events * Activities based on recommendation of graduate assistant and Bednar intern	Diane Zabel	Carmen Cole	Joslenne Pena Kathyleen O'Leary	Engaging our Students Fostering and Embracing a Diverse World Transforming Education	<ul style="list-style-type: none"> •Designed original workshop curriculum (Fall 2018) •Provided a total of 19 coding workshop sessions for University Park affiliates (Fall 2018) •Completed first round of IRB-approved, mixed methods assessment (Fall 2018) •Commenced Spring 2019 workshop sessions (larger location, more participants) 	In Process

Goal 2

Maximize the array of research materials available to the Penn State community by broadening the concept of what constitutes “collecting” and by promoting new forms of scholarly communication.

Objective 2

Work toward coordination of collection strengths with peer institutions to create a sustainable set of information resources for the country.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of March 1, 2019	Status as of 3/1/19
Investigate a shared collection vision for CCL's	7/2018 - 6/2019	* Review of options related to implementation of a shared collection approval plan for the CCL's * Recommendation for collection storage and retrieval at the CCL's	Chris Avery	Jennie Knies	Matt Wayman Julia Proctor Barbara Eshbach Jen Jarson Russ Hall	Transforming Education	Report submitted to Chris Avery and Karen Estlund, Fall 2018. Made several recommendations although most were minor and status quo. Group reformed in January 2019 to answer several additional questions. Report will be complete by March 2019	Substantially Completed
Promote "Penn State Open" through targeted outreach activities in support of open publishing, open access, open data, open educational resources, and open source	2/2018 - 01/2019	* Recommendations for tangible supporting materials for train the trainer * Communication plan with subject liaisons and campus librarians * Outcome goals for subject liaisons and campus librarians * OA Week plan	Karen Estlund	Allyson Laird	Brandy Karl Amanda Larson Tom Reinsfelder	Transforming Education Advance the Frontiers of Knowledge	Final report was submitted to Karen Estlund in January, 2019. The group met its charge by holding Open Access Week 2018 and creating the OA Liaison Program to support the campuses and all areas of UP. We provided several recommendations, including that the group continue, though not as an official task force, but as a working group. We also suggested holding Open Access Week again in 2019, building on what we learned. Finally, we suggested that we continue the OA Liaison Program, rebranding it as Open Liaisons and combining it with the OER Liaison Program to better support the campuses and all areas of UP.	Operationalized

Discovery, Access, and Preservation

Goal 1

Simplify finding and access to collections and other information sources.

Objective 1

Describe and digitize unique collections and at-risk formats such as audio and video.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of March 1, 2019	Status as of 3/1/19
Implement the expansion of the faculty office delivery of library materials program where appropriate	8/2018 - 6/2019	* Implementation of accepted recommendations of 2016-17 Action Item team * Implementation of assessment plan	Ann Snowman	Chris Holobar	Kelly Riley Fay Youngmark	Organizational Processes	Delivery to graduate students is in pilot.	In Process

Objective 2

Improve user experience on all devices, with special attention to those with disabilities.

Partner with offices of disability services and accessibility to redesign and optimize services	7/2018 - 6/2019	* Revised service and staffing plan for disability services in libraries at UP and CCLs in partnership with TLT and campus services * Recommendations for tools that can be provided ubiquitously on lab computers * Promotion plan * Assessment plan	Ann Snowman	Emily Rimland Teresa Slobuski		Embracing a Diverse World Infrastructure and Support Transforming Education	Engaged partners TLT and SDR. Contracted with organizational consultant to facilitate our conversations. Identified numerous external stakeholders.	In Process
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Goal 2

Improve access for future generations through stewardship of collections and resources.

Objective 1

Develop and implement a program of preservation and curation of digital resources.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of March 1, 2019	Status as of 3/1/19
Implement conservation lab	7/2017 - 6/2019	* Implementation of accepted recommendations of 2016-17 Action Item team * Implementation of assessment plan	Kimlyn Patishnock	Sue Kellerman	Science Park Library Annex Group	Infrastructure and Support	Renovations of the space completed in August 2018 and Bindery staff moved to Centre in September. Tools, equipment, furniture, supplies, etc. were moved into place by the end of calendar year 2018. Space and all preservation and conservation operations are now fully established. Will await new head of SCL to discuss and refine the rare book workflow and processes to/from SCL to the Centre. Open House events are set for April 23 (for library staff) and April 24 for donors, friends, colleagues, etc.	Operationalized

Objective 2

Coordinate collection development, preservation, and management to support an increasingly decentralized collection.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of March 1, 2019	Status as of 3/1/19
Review allocation process and make recommendations	1/2016 - 6/2019	* Review of allocations process for simplification and up-to-date alignment with community strengths and needs * Revision of collection development reporting process * Assessment of floating collection development and recommendations	Karen Estlund [AD for Research]	Julia Proctor	Steve Borrelli Nan Butkovich Matt Ciszek Ana Enriquez Manuel Ostos Roxanne Peck	Organizational Processes	Analyzing the Annual Collection Assessment forms, analyzing duplication data, reviewing current budget practices and allocation processes, identifying current challenges, and potential strategies to address them.	In Process
Develop intuitive processes for acquiring and making accessible digital objects from collection development activities	6/2018 - 6/2019	* Processes for digital collection development through acquisitions * Recommended access mechanisms * List of resources needed * Recommended questions to consider during collection development	Karen Estlund [AD for Research]	Roxanne Peck	Elise Gowen Brandy Karl Linda Klimczyk Lauren Reiter John Russell Lori Snyder	Organizational Processes Infrastructure and Support	Drafted workflows and policy for the acquisition of digital objects for both service and collections Developed an iterative process to review as requests are received	In Process

Teaching and Learning

Goal 1

Expand our role as a partner in online and resident education to support engaged, critical, and informed learners.

Objective 1

Strengthen partnerships with teaching faculty, instructional designers, and others to integrate library instruction and critical thinking competencies

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of March 1, 2019	Status as of 3/1/19
Implement plan to integrate information literacy into newly revised general education	7/2017 - 6/2019	* Implementation of accepted recommendations of 2016-17 Action Item team * Implementation of assessment plan	Karen Estlund [AD for T&L]	Rebecca Miller	Torrie Raish Erin Burns Stephanie Diaz Kristin Green	Transforming Education	The 2017-18 report from this committee aligned with work conducted by the Instruction Steering Committee. The Instruction Steering Committee approved the Gen Ed programmatic outcomes identified in the 2017-18 report in October 2018. The team is in the process of working with both the Instruction Steering Committee and the Library Learning Services team to operationalize the programmatic outcomes and workflows described in the previous report.	In Process

Objective 1 - Continued

Strengthen partnerships with teaching faculty, instructional designers, and others to integrate library instruction and critical thinking competencies

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of March 1, 2019	Status as of 3/1/19
Partner with Invent Penn State by participating in the entrepreneurial programming and ecosystem	7/2017 - 6/2019	* Implementation of accepted recommendations of 2016-17 Action Item team * Develop assessment plan	Diane Zabel	Cheryl McCallips	John Meier Emily Mross Angela Davis Lori Lysiak Val Lynn	Driving Digital Innovation	In December, the Entrepreneurship Librarian left Penn State. As a result, our team has lost some momentum. We continue to provide support for the ENTI minor, and as much as possible, community entrepreneurs. The modules being developed for an on-line entrepreneurship class may be re-purposed to provide support for a Strategic Grant proposal: The Lion's DEN (Digital Entrepreneurship Network).	In Process
Develop a plan for resources and services that supplement other University financial education efforts	7/2018-6/2019	* Will take a holistic view of financial literacy to encompass connections to health literacy, information literacy, student engagement, and entrepreneurship. * Complete OER in development (such as DIY budgeting website and digital badges) and explore curation of additional OER content. * Expand and promote collections through book displays and workshops. * Expand offerings to Alumni Library. * Develop assessment plan. * Develop a plan for sustaining financial literacy programs and services.	Diane Zabel	Lauren Reiter	Anne Behler Hailey Fargo Kat Phillips	Transforming Education Engaging our Students	Taking a holistic view of financial literacy, the team has focused on developing the Informed Consumer initiative, which incorporates financial literacy concepts and other life skills into broader thematic programs. For the Fall, the team hosted "Lean & Green: Green Gifts on a Lean Budget," a workshop that integrated budgeting and saving money on gifts with a crafting activity, and for the Spring, the team is developing an event focused on coffee from financial, health, cultural, and other perspectives. The Informed Consumer initiative is accompanied by a blog and book display managed by the Libraries Financial Education Resources Intern. Next steps for the team include planning participation in Money Smart Week @ your library, assessing initiatives, and developing a plan for sustained contributions in this area.	In Process
Extend embedded librarianship program with World Campus	11/2018-11/2019	* Formalize process for contributing to the information literacy repository in Canvas * Create recognition of the group for others internal and external to the library * Explore and develop solutions to issues with creating media and other content for the courses without relying on the colleges to make our media accessible for us * Conduct curriculum mapping similar to what the General Education group has done and identify areas for growth * Understand the perspectives of people who have positive, neutral, and negative reservations towards this type of librarianship in order to increase the effectiveness of our communication * Invite an external speaker with the help of the invited speakers committee and plan a day for embedded librarians and faculty to come together and work on their courses * Standardize out individual assessments and semester reports and contribute to the instruction steering committee	Rebecca Miller	Torrie Raish	Jeff Knapp Lori Lysiak Kat Philips Emily Mross Stephen Woods Rachel Perry	Transforming Education Engaging our Students	The embedded librarian strategic team has met three times since charged at the end of November 2018. In these meetings we have accomplished revising our charge, creating deliverables, establishing deadlines for work, forming subcommittees, separating deliverables into categories of stakeholders and assigning subcommittees to those categories. We also created separate box folders for each subcommittee and the deadline for the first report out is March 15, 2019. Subcommittees meet as often as needed and the large group meets once every two months.	In Process

Goal 2

Develop active and immersive learning environments that support and facilitate learning in all disciplines.

Objective 1

Explore emerging educational technologies to enhance learning.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of March 1, 2019	Status as of 3/1/19
Implement plan to advance the Penn State OER initiative work	11/2017 - 6/2019	* Implementation of accepted recommendations of 2016-17 Action Item team * Implementation of assessment plan	Rebecca Miller	Amanda Larson	Corey Wetherington Torrie Raish Chris Holobar Emily Mross	Transforming Education	Updated team members in early Spring 2019 and reviewed from 2017-18 team. Sponsor and group leader met in order to discuss connection between this group's work and the Open & Affordable Education Working Group (a subgroup of the Transforming Education Steering Committee). The team will meet 3-4 times before July 1, 2019.	In Process
Assessment of new service plan for Pattee / Paterno	5/2107 - 6/2019	* initiative assessment Plan * Provide recommendations based on assessment	Karen Estlund	Joe Fennewald / Karen Estlund	Stakeholders	Engaging Our Students	* Implementing full Service Model plan * Coordinating with EIT and Search Bar partners on user-focused service design	In Process
Optimize virtual reference services	9/2018 - 8/2019	* Assess widely used Ask A Librarian service * Convey the impact of the virtual reference service and articulate its place in the wider reference environment * Define resources needed to expand successful service and optimize support * Included VRS stakeholders in your assessment and explain how they were included	Ann Snowman	Ellysa Cahoy	Carmen Gass Janet Hughes Meg Massey Tom Reinsfelder Tara Murphy Claire Salvati	Engaging Our Students Infrastructure and Support	Completed internal assessment of stakeholders and external benchmarking with peer libraries. The final report was broadly shared in spring 2019 with stakeholders.	In Process

Objective 2

Partner with academic departments to develop physical and virtual spaces related to curricular and research needs.

Action	Timeline	Deliverable	Sponsor	Group Leader	Group	Penn State Strategic Area	Highlights as of March 1, 2019	Status as of 3/1/19
Support construction in Pattee/Paterno complex in support of Libraries 2020	1/2016 - 6/2019	* Implementation of space plans for Phase 7 project. Communication	Kimlyn Patishnock	Rick Riccardo	Library Space Planning Committee	Transforming Education	Phase 7 "Libraries 2020 " is in full swing. Construction is progressing in all phases of the project. Lower Level West, Atrium infill, 2nd and third floor infill and the outdoor Courtyard construction. The expectation is that the work will be completed and ready for occupancy for the Fall Semester of 2019	In Process
Design Immersive Lab and Services in Pattee Library for University-wide collaboration, including networking with Commonwealth Campuses	4/2018 - 6/2019	* Define equipment and technology needed * Work on layout with WTW and Libraries 2020 team * Create impact report for Provost Jones * Design marketing and development materials for fundraising * Coordinate with faculty team from across university	Karen Estlund	Karen Estlund Jennifer Sparrow	Various ad hoc groups as needed for space and equipment planning	Driving Digital Innovation Engaging our Students	* Layout and architecture defined with Libraries 2020 project * Evaluated services with VR set-ups in Search Bar and EMS Library * Met with university faculty group for needs	In Process
Investigate how libraries can partner with Sustainability Institute for libraries as a living lab	2/2019 - 6/2019	* Coordinate with Sustainability Institute on Research Priorities for Living Lab experiments * Create list of facilities and opportunities in spaces for living lab	Karen Estlund	Linda Musser	TBD	Stewarding Our Planet's Resources	* Dean and KE met with Sustainability Institute Leadership team * Investigating creation of Libraries Sustainability Council	Planning Phase